



**The Evergreen Heritage Center (EHC) is hiring for two positions, which may be combined for a qualified candidate:**

#### **Contractual Environmental Science Educator**

The Evergreen Heritage Center (EHC) near Mount Savage, MD is recruiting an environmental science educator. The educator will work with the Director of Education Programs and other staff to provide hands-on environmental field trips at the EHC for students pre-kindergarten to high school. Candidate should feel comfortable teaching a variety of audiences and working outside, have a solid knowledge of basic science concepts, and be proficient in Microsoft Office and internet/email. Candidate will be organized, have strong writing skills, attention to detail, and be willing to work proactively to prepare for teaching. Minimum requirements are a college degree in education, biology/ecology, or related field; ability to work from home (including computer and internet access); reliable transportation; and background check. Position is part-time independent contractor with approximately 20 hours/week; pay commensurate with experience and level of responsibility. Additional hours may be available during our busiest field seasons and depending on the candidate's areas of expertise. Preference given to certified teachers or those with experience in non-formal education and a candidate who can work flexible hours including infrequent evening/weekend programs. Submit cover letter, resume, writing sample or lesson plan, and a list of 3 professional references to [janicekeene@evergreenheritagecenter.org](mailto:janicekeene@evergreenheritagecenter.org) Position open until filled.

#### **Contractual Lead Arts Educator**

The Evergreen Heritage Center (EHC) near Mount Savage, MD is recruiting a highly self-motivated and creative instructor for an established interdisciplinary art enrichment program offered to public school children, grades 3 and 5, throughout Allegany County, MD. The work is seasonal as a part-time independent contractor from November through March, averaging approximately 6 hours/day on a flexible schedule.

Primary responsibilities:

- Implement art instruction with other integrated curricular components, including classroom management and working in a team teaching atmosphere
- Manage art materials and inventory of all program supplies
- Communicate with school principals and EHC instructional staff as needed

Minimum requirements:

- Candidate must be highly organized and punctual
- Have reliable transportation and willing to travel to county schools
- College degree in art education, studio art, education, or related field
- Demonstrated ability to work with children in a school environment
- Able to pass a background check.

Preference given to certified teachers or those with experience in program management. Opportunities exist to also work within other programs at the EHC to expand the position. Pay commensurate with experience and level of responsibility. Submit cover letter, resume or CV, and a list of 3 professional references to [janicekeene@evergreenheritagecenter.org](mailto:janicekeene@evergreenheritagecenter.org) Position open until filled.